

Minutes of the Regular Meeting of the Council of the RM of Reciprocity No. 32, held in the Municipal Office, PT SW 22-05-33 W1M, RM of Reciprocity No. 32, Saskatchewan, Canada, on Thursday, February 12, 2026.

Present
Steven Bendtsen - Reeve
Roy Annetts - Councillor Division 1
Justin McNish - Councillor Division 2
Cheryl Harrison - Councillor Division 3
Wade McWhirter - Councillor Division 4
Kim Carlsen - Councillor Division 6
Christine Kendall - Chief Administrative Officer (CAO)
Stephanie Zelionka - Assistant Administrator

Absent
Vacant - Councillor Division 5

Delegations
8:30 a.m. – Sgt. Michel (Mike) Chateauneuf – Carnduff/Estevan RCMP
9:00 a.m. - Chelsey Mailhiot - Assistant Public Works Supervisor

Call to Order

The meeting was called to order at 8:05 a.m. with Reeve Bendtsen presiding.

Declaration of Conflict of Interest

No conflict of interest declaration was made at this time.

Declaration of Results

Resolution No. 21-26 **Harrison:** That the Declaration of Results presented by Returning Officer Christine Kendall for the position of Councillor for Division Five, be acknowledged.

Carried

Minutes of the Previous Meeting

Resolution No. 22-26 **McNish:** That the minutes of the January Meeting held on January 8, 2026 be approved as circulated.

Carried

Monthly Financial Statement

Resolution No. 23-26 **McWhirter:** That the Statements of Financial Activities for the month of January, 2026, be accepted as presented.

Carried

Accounts Payable

Resolution No. 24-26 **Annetts:** That the accounts shown on the list marked **Schedule A**, totaling \$187,835.77, and **Schedule A, Payroll**, totaling \$35,315.43 as attached to, and forming part of these minutes, be passed and approved for payment.

Carried

Delegation 8:20 a.m. to 8:35 a.m.

Carnduff/Estevan RCMP Sgt. Michel (Mike) Chateauneuf attended the meeting to provide an update on Quarter 2 & 3 statistics for the area of the municipality they provide policing for, discuss their policing priorities for quarter 4 and to address any concerns council may have.

Clay Cap Tender – Culbertson Road

Resolution No. 25-26 **McNish:** That the municipality tender for the grading and clay cap of 6.6 kilometers of municipal road West of 26-05-32 W1M and West of 02, 11, & 14-06-32 W1M, on SaskTenders, with a close of Tuesday, March 17, 2026 at 12:00 p.m. (noon) CST with bid evaluation taking place during the regular meeting of Council, Thursday, March 19, 2026.

Carried.

Diesel Fuel RFP

Resolution No. 26-26 **Annetts:** That the municipality accept the proposal submitted by DMM Energy for the supply of bulk, clear diesel for the period of April 1, 2026 to March 31, 2027. **Carried**

Delegation: 9:05 a.m. to 9:15 a.m.

Assistant Public Works Supervisor, Chelsey Mailhiot, attended the meeting to discuss various matters pertaining to the workshop operation.



Gravel Hauling RFP

**Resolution
No. 27-26**

Carlsen: That the municipality accept the proposal of Shaw Earth Moving Inc., Gainsborough, SK for the loading, hauling, and spreading of municipal gravel for Divisions 1, 2, and 3 and the proposal of Lamotte Contracting Ltd, Redvers, SK for the loading, hauling, and spreading of municipal gravel for Divisions 4, 5, and 6 for 2026 at the following rates:

	<u>0-10 Mile Haul</u>	<u>11-18 Mile Haul</u>	<u>Over 18 Mile Haul</u>
Shaw Earth Moving Inc.	\$7.75/yd ³	\$8.25/yd ³	\$8.75/yd ³
Lamotte Contracting Ltd.	\$7.75/yd ³	\$8.50/yd ³	\$8.75/yd ³


Carried

Reeve Bendtsen moved the meeting to a closed session at 9:30 a.m. as per section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, consultations or deliberations involving officers or employees of the local authority.

Reeve Bendtsen moved the meeting out of closed session at 9:55 a.m. and reopened the meeting to the public.

Temporary Seasonal Public Works Employee

**Resolution
No. 28-26**

Annetts: That the municipality advertise for one temporary, seasonal, public works employee, with a starting wage of \$28.75 per hour, start date to be mutually agreed upon, and resumes accepted until 4:00 p.m., March 17, 2026.

Carried

Road Maintenance Agreement

**Resolution
No. 29-26**

Harrison: That the Reeve and Administrator be authorized to sign the Road Maintenance Agreement between the municipality and the Rural Municipality of Antler No. 61, for the hauling of gravel from their pit located in the SW 34-06-32 W1M for the year January 1, 2026 to December 31, 2026.

Carried

Dust Control Program

**Resolution
No. 30-26**

McNish: That the municipality offer a dust control program for 2026 using the product Dustguard 30% Liquid Magnesium Chloride Dust Suppressant, from Fort Distributors, at a cost of \$0.41/L plus taxes, as quoted February 2, 2026, with the following criteria:

- The municipality shall cost share application of up to 200 metres per ratepayer, the RM paying one-third and the ratepayer paying two-thirds;
- Application of amounts greater 200 metres, shall be at full cost of the ratepayer;
- A written agreement must be completed and all amounts prepaid;
- The municipality does not guarantee effectiveness of the product;
- The municipality reserves the right to maintain the road should the surface condition be deemed a hazard;
- Should a second application be warranted in the summer/fall, the terms shall remain the same as for the first application;
- The municipality will not facilitate any third-party funding agreements.

Carried

Councillor Kim Carlsen left the meeting at 10:09 a.m.

Computer Upgrade

**Resolution
No. 31-26**

Harrison: That the municipality purchase three hard drives, three 24" monitors, a wireless keyboard and mouse, three headsets, and a subscription to Microsoft 365, from Munisoft, Regina, Saskatchewan and further, that Munisoft complete the setup and transfer of data from the old hard drives to the new hard drives.

Carried

Village Office Lease Agreement

**Resolution
No. 32-26**

McWhirter: That the municipality forward the Village of Alida an offer to renew the lease on the municipality's office building in Alida for the period of May 1, 2026 to April 30, 2028, with the terms of the lease agreement to remain the same as the expiring agreement, and rent to remain at \$350.00 per month.

Carried

SaskPower Road Ban Permit Request

**Resolution
No. 33-26**

Harrison: That Council authorize an email to File Management – SaskPower, Weyburn, Saskatchewan, at wnpermits@saskpower.com, requesting that approval for any connections or installations should be obtained from the municipalities road committee, on a project by project basis.

Carried



Loraas Disposal Service During Road Bans

**Resolution
No. 34-26**

Annetts: That Council authorize a letter to Loraas Disposal South Ltd, Regina, Saskatchewan, authorizing the continuation of their services throughout the duration of any road ban imposed in 2026, with the caveat that the municipality reserves the right to revoke access on any or all roads at any time should conditions warrant.

Carried

Bylaw No. 1-26 – Authorize Entering into Agreement S.E. Medical Group

**Resolution
No. 35-26**

McNish: That Bylaw No. 1-26, being a Bylaw to Authorize Entering into an Agreement with the S.E. Medical Group, be read the first time.

Carried

**Resolution
No. 36-26**

Annetts: That Bylaw No. 1-26, a Bylaw to Authorize Entering into an Agreement with the S.E. Medical Group, be read a second time.

Carried

**Resolution
No. 37-26**

Harrison: That Bylaw No. 1-26, a Bylaw to Authorize Entering into an Agreement with the S.E. Medical Group, be given three readings at this meeting.

Carried Unanimously

**Resolution
No. 38-26**

McWhirter: That Bylaw No. 1-26, being a Bylaw to Authorize Entering into an Agreement with the S.E. Medical Group, be read the third time and adopted.

Carried

Audited Financial Statements

**Resolution
No. 39-26**

Annetts: That Council approves the Draft Auditor's Report and Draft Audited Financial Statements of the municipality for the fiscal period ending December 31, 2025, as presented by the auditing firm of Dudley & Company LLP of Regina, Saskatchewan, and further, that council has read and understands the managements' responsibility for the financial statements.

Carried

Transfer Bank Interest Reserve Accounts

**Resolution
No. 40-26**

McNish: That Council approve the following transfers from the 2025 operating surplus:

- Interest of \$33,104.16 to reserves for Capital;
- Interest of \$36,883.64 to reserves for Future Grants; and
- Interest of \$71,222.07 to reserves for Future Expenditures.

Carried

Transfer to Reserves RHDF

**Resolution
No. 41-26**

Harrison: That Council approve the transfer of \$37,926.74 from the 2025 operating surplus to the Reciprocity Heritage Development Foundation Reserves for the 2025 fiscal year.

Carried

SARM Annual Convention Voting Delegates

**Resolution
No. 42-26**

Annetts: That Reeve Steven Bendtsen and Councillor Cheryl Harrison be appointed official voting delegates to the 2026 Annual Convention of the Saskatchewan Association of Rural Municipalities to be held in Regina, Saskatchewan, March 10, 11, and 12, 2026.

Carried

SMHI Annual Meeting Delegate

**Resolution
No. 43-26**

Harrison: That Reeve Steven Bendtsen be appointed official delegate to the 2026 Annual Meeting of the Saskatchewan Municipal Hail Insurance Association to be held in Regina, Saskatchewan on Tuesday, March 10, 2026.

Carried

Accident/Incident Report Forms

**Resolution
No. 44-26**

McNish: That Council acknowledge receipt of the Accident/Incident Report Form received, dated January 16th, 2026.

Carried

RROW Approvals

**Resolution
No. 45-26**

Annetts: That the following road right-of-way applications be approved by Council:

Wellsite: 520/135/09-04-04-32 W1M
Burgess Creek Exploration Inc. File: BCX/273

Approach NE 04-04-32 W1M
(Existing): Burgess Creek Exploration Inc. File: BCX/273 **Carried**

Correspondence

**Resolution
No. 46-26**

Harrison: That the correspondence received and shown on the list marked ***Schedule B***, as attached to, and forming part of these minutes, be filed.

Carried

Adjournment

**Resolution
No. 47-26**

McWhirter: That the meeting be adjourned at 11:12 a.m.

Carried

Rural Municipality of Reciprocity No. 32



Reeve



Chief Administrative Officer